

# Wiltshire Council

Where everybody matters

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## Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED  
For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)  
Please contact your Community Area Manager before completing your application (See Section 3 for contact details)

1. Your organisation or group	
Name of organisation	Mere Parish Council
Contact name	
Contact address	
Contact number	e-mail
Organisation type	Not for profit organisation <input type="checkbox"/> Parish/town council <input checked="" type="checkbox"/> Other, please specify
2. Your project	
Project Title/Name	Mere Skate Park
What is your project about and what does it aim to achieve?  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Construct a skate park in Mere to be used by all ages. The aim of this project is to provide a facility that is required in the parish, mainly by young people. Any member of the community will be able to use this facility free of charge and it will promote integration, health, fitness and wellbeing and also help them to learn and develop new skills.
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Mere
Have we discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Date 1999 onward

**I/we have discussed our project  
with our Wiltshire councillor?**

**Yes**

**Date** 1999 onward

**No**

<b>Where will your project take place?</b>	Mere Peace Memorial Sports and Recreation Ground
<b>When will your project take place?</b>	ASAP - Within 6 months if this grant awarded
<p><b>How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?</b></p> <p><i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i></p>	<p>The request for a skate park received the highest number of endorsements during a Wish Tree Consultation exercise carried out for the Mere Parish Plan in 2003. More recently, in 2009 Mere Youth Development Centre made a request to Mere Parish Council and Wiltshire Councillor to provide a much wanted skate park. Mere has some excellent recreational and sporting facilities with a Multi Use Games Area, local league football, cricket, bowls, tennis, world class archery clubs and croquet. We also have excellent walking facilities and play areas for younger children. However, the younger adults and youth have wanted a skate park for a number of years and it has not yet been provided. The project will benefit the community by providing a facility that has been wanted for a number of years and will also help to integrate members of the community by providing them with a facility that is free of charge and will also promote health, wellbeing, fitness and learn or develop new skills.</p>
<b>How many people will benefit from your project?</b>	100 plus
<p><b>How does your project demonstrate a direct link to the local community plan for your area?</b>  <a href="http://www.wiltshire.gov.uk/areabords">www.wiltshire.gov.uk/areabords</a></p> <p>Please provide a reference/page no.</p>	<p>Mere Community Plan page 11, support sport for youth and Mere Parish Plan Page 32</p> <p>11</p>
<b>To be completed ONLY where town/parish councils are making an application</b>	
<b>Is your project one which parish/town councils have powers to raise local taxes to fund?</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Could your project be funded from your reserves?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

**Any other information about your project.**

Mere Parish Council has already purchased one item of second-hand skate park equipment (from Dinton Parish Council). We also have a confirmed balance of £17,639 in Policy R2 Developers Contributions which has been allocated towards this project. Mere Parish Council is also applying for further £10,000 grant funding from Awards for All and seeking further funding from the Landfill Tax Fund. If we are unsuccessful with any of our grant funding applications, the project has been designed in such a way that it can be phased and individual units can be extended or reconfigured at a later date as and when further Policy R2 funds may become available.

**3. Management**

How many people are involved in the management of your group/organisation?  
Of these, how many are:

Over 50 years	Male	<input type="text" value="9"/>	Female	<input type="text" value="4"/>
25 – 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="2"/>
Under 25 years	Male	<input type="text" value="2"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The Parish Council will fund any repairs/maintenance + insurance and safety inspections

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Feed back from Youth Development Centre and Mere Parish Council will survey users.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (other than Wiltshire Council)?

Please list with amount applied for and whether you have been successful

Name of Funder	Amount Applied For	Amount Received
Mere PC		750
Policy R2 Developers Contributio	17639	17639 confirmed
Awards for All	10000	

	Landfill Communities Fund	18914
<p><b>Have you or do you intend to apply for a grant from another area board within this financial year?</b></p> <p><i>If yes, please state which one(s).</i></p>	<p>Yes <input type="checkbox"/></p> <p>No <input checked="" type="checkbox"/></p>	
<p><b>Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?</b></p>	<p>Yes <input type="checkbox"/></p> <p>No <input checked="" type="checkbox"/></p>	

4. Information relating to your last annual accounts (if applicable)		
Year ending: 2011	Month: March	Year: 2011
A - Total income:	£109,053	
B - Minus total expenditure:	£95,104	
Surplus/deficit for year: (A minus B)	£13,939	
Free reserves currently held:	£0.00 free reserves ( <i>£7,000 working reserves @ 30.9.11</i> )	

**5. Financial information – If you can claim back V.A.T. please exclude from figures given below**

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
2 <sup>nd</sup> hand skate park equipment	£750	Own fundraising/reserves		£
Installation & certification of <i>above</i> <i>(awaiting estimate)</i>	£3,000			£
Skate park equipment (new) + installation <i>fallahon</i>	£38,053	Parish/town council	C	£18,389
Groundworks for base 500sq m @ £70 <i>(estimate is £60 - £70 per sq. m)</i>	£35,000			£
Barriers & fencing <i>awaiting written estimate</i>	£3,000	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£	Awards for All	P	£10,000
	£	Landfill Communities Fund	P	£31,414
	£			£
<b>Total Project Expenditure</b>	<b>£79,803</b>	<b>Total Project Income</b>		<b>£59,803</b>

Total project income B	£59,803
Total project expenditure A	£79,803
Project shortfall A – B	£20,000
Grant sought from Wiltshire Council Area Board	£20,000
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules *Model Standing Orders + Code of Conduct*
- Evidence of ownership/lease of buildings and/or land *MERE PEACE MEMORIAL SPORTS + RECREATION*

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

*AS GROUND GIVEN TO THE PARISH COUNCIL SOLE TRUSTEES IN 1922*

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
  - Child Protection     Safeguarding Adults
  - Public Liability Insurance     Equal opportunities
  - Access audit     Environmental impact
  - Planning permission applied for (date)    or granted (date) 01/03/2001
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: \_\_\_\_\_

Date: 26/02/2012

Position in organisation. \_\_\_\_\_

Please return your completed application to the appropriate Area Board Locality Team (see section 3)

